

# TORO AUXILIARY PARTNERS FINANCIAL INQUIRY SYSTEM PASSWORD POLICY

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The California State University, Dominguez Hills *Toro Auxiliary Partners* has endorsed changes to our password rules to increase the protection of sensitive information/data contained within our Financial Inquiry System.

- ◆ Password length must be at least 12 characters
- ◆ Password must contain at least 1 number, an uppercase character and a lowercase character
- ◆ Password cannot contain any part of the users' name or profile ID
- ◆ Password cannot contain the users name or profile ID backwards
- ◆ Password cannot be repeated in the past 120 days.

In addition, passwords automatically expire every 120 days. After 10 failed attempts to login, your account will be locked.

## ***IF YOU ARE LOCKED OUT OF YOUR ACCOUNT***

If you are locked out of your account, please email, [AuxiliaryPartners.IT@csudh.edu](mailto:AuxiliaryPartners.IT@csudh.edu), or contact us at 310-243-2099 (ext. 2099)