

EXECUTIVE COMMITTEE MEETING

Tuesday, November 12, 2024

10:00 – 11:00 am

Join via Zoom: <https://csudh.zoom.us/j/89553395750?from=addon>

Or Dial-in: +1 669 444 9171 Meeting ID: 895 5339 5750

MEETING MINUTES

Members Present: Chair Nicole Harper Rawlins, Dr. Bobbie Porter, VP Deborah Wallace and Pat West

Staff Present: Tranitra Avery, Amanda Dodd, Kelle Kain

- I. Call to Order – Chair Nicole Harper Rawlins
 - Chair Nicole Rawlins at 10:01am. Roll Call followed. Members and guests could be heard clearly. Quorum met.
- II. Approval of Meeting Agenda
 - Pat West moved; VP Deborah Wallace seconded. Motion carried.
- III. Approval of Minutes of Previous Meeting on September 4, 2024
 - Pat West moved; Dr. Bobbie Porter seconded. Motion carried.
- IV. Public Comments
 - No one was present to represent the public.
- V. Committee Meeting Updates
 - Nominating Committee Meeting
 - The meeting included updates from the Executive Director's office in preparation for the December 5th Board of Directors meeting. The Nominating Committee reported filling the final community board member position with Jeanine Cornell, VP and Controller at Watson Land Company, who is recommended for the Finance and Investment Committee and potentially the Business Innovation Committee. Additionally, the committee proposed reinstating David Gamboa, Senior AVP for External Relations at CSUDH, as a board liaison, with plans for him to serve on the Business Innovation and Nominating Committees. Both nominations will be presented for a board vote on December 5th.
 - Business & Innovation Meeting
 - The Business and Innovation Committee convened last month, chaired by Sheri Repp Loadsman, to review current projects at CSUDH and align them with the university's vision as outlined by President Parham and VP Wallace. Nancy Modesto provided updates on these projects, including environmental impact studies on campus oil wells. The committee will meet again this Thursday, with guests from the CSU Chancellor's Office, including Eric Anderson, to discuss CSU expectations, approval processes, and auxiliary options for land development. Board members, including Linda Tatum and Fran Fulton, have raised questions about oil wells and other development projects, which will be addressed. All board members are encouraged to participate, as these discussions impact university partnerships and future developments, including opportunities linked to LA 28 and collaboration with the City of Carson.

1000 E. Victoria Street, Cain Library Ste 3002, Carson, CA 90747 (310) 243-3306

Finance & Investment Meeting

- The Finance and Investment Committee has not convened since the previous board meeting, but a meeting is scheduled for next Friday, November 22, 2024, at 1 p.m. This timing represents a departure from the usual practice of meeting before the Executive Committee, due to the members' availability. Despite this adjustment, the goal remains to complete the meeting prior to the December 5th board meeting to ensure an accurate update is included in the board's materials. The committee's discussions and outcomes will be shared as part of the updated package, with Jeremy Brown, Chairperson, providing a detailed update during the board meeting.

Audit Committee Meeting

- The Audit Committee has not convened since the last Board of Directors meeting, but significant updates were shared regarding the fiscal year audits. Tranitra Avery informed the group that a memorandum was issued to the Finance and Investment Committee and the Audit Committee, outlining the ongoing efforts with Cohn Resnick and the involvement of Signature Analytics, a third-party firm brought in to perform a detailed review of expenses, particularly those related to CIFA. VP Deborah Wallace provided additional context, explaining the urgency imposed by the Chancellor's Office to finalize the FY 2022/23 and FY 2023/24 audits by the end of the week to meet CSU consolidation deadlines.

Signature Analytics was engaged following Cohn Resnick's recommendation to address issues with proper expense recording, especially for grants spanning multiple fiscal years. This process revealed ongoing challenges with the alignment of protocols between TAP and OSRP, particularly concerning the accrual and timing of expense reporting. VP Wallace emphasized the importance of adhering to GAAP standards and improving campus-wide understanding of fiscal accountability, especially among faculty managing grants.

Wallace also highlighted the reputational risk associated with further delays, noting the scrutiny Dominguez Hills has already faced at the CSU Board level due to late audits. She expressed strong determination to prevent further public criticism and ensure timely completion of the audits. The efforts of Signature Analytics, Cohn Resnick, and campus teams are ongoing, with clear expectations set for improved procedures and collaboration moving forward.

VI. Other Items – RFP Update

- The RFP process for the campus beverage partner is underway, marking a significant business initiative for the organization. The goal is to transition from a vending-focused arrangement to establishing a comprehensive partnership. The campus has been partnered with Pepsi since the late 1990s, and the RFP aims to explore competitive options. Currently in its final phases, the objective is to identify and finalize the new beverage partner before the December holiday break, with an update planned for the December 5th board meeting.

VII. Adjournment

The meeting was adjourned following a motion by VP Deborah Wallace, seconded by Pat West, Meeting adjourned at 10:58 am.